

PiNZ Council Voice Meeting Minutes

20/09/17 8pm

Attendees: Nandor Tanczos (Chairman) Alandra Bryant (Secretary) minute taker, James Andrews, Lillee Star, Louise Shaw, Kharen Hope, Robina Mc Curdy (from 8:30pm), Sean Murphy (Treasurer) from 9:05pm.

Apologies: Guenther Andrasko.

Reports

Chair- Nandor- attached

Treasurer- Sean - attached

Secretary/Membership- Alandra - attached

Hui Liaison - Louise - attached

Item	Decision	Action	Status
<u>Meeting Minutes</u>	Use prose style/grid structure to record PINZ Council meeting minutes.	Alandra to continue with Prose Style.	Confirmed
	Councillors to read minutes as completed and make comment to confirm accuracy ready for Archive by following meeting.	Councillors will give feedback on Meeting Minutes prior to next meeting.	Confirmed
	Council to provide written Reports at Meetings.	Councillors will email the secretary with a written copy of any reports given soon after each meeting to attach to minutes.	Confirmed
<u>Membership</u> - Honorary PINZ Membership given to those who have devoted a lifetime of work to Permaculture. - Honorary PINZ Membership includes standard membership access. Other privileges to be paid for. - Currently there are 6 PINZ Honorary members.	Ceremony to award any PINZ Honorary Memberships to be held at AGM.	Alandra to provide proposed criteria for Honorary Membership after discussion with Trish Allen for decision and formal record at PINZ Face to Face 18/11/17.	Pending discussion
<u>Website</u> - Lively, interesting and professional text required for the new website to draw the reader in.	Council to produce what is required and edit any existing text ready for new website.	Lillee, James and Kharen volunteered to help Nandor and complete by early October.	Pending edit
<u>Oceanic Convergence</u> - Currently a suitable Venue has not found, funding not available, experienced organiser not available.	Defer OC to a future date to ensure appropriate time, funds and expertise for success and consider IPC NZ 2022.	Nandor to confirm with Finn and Resilo OC not going ahead as proposed by 4/10/17.	Unanimous decision.

Item	Decision	Action	Status
<u>National PINZ Hui 2018-</u> Everyone to pay Hui fee in full including Council Members. - Hui Budget - Request for the \$1000 Hui seed money to be paid straight away. - What are the Booking capabilities for the Hui including different Accommodation types on the new website? -Theme change proposed - Request for Hui workshop ideas	All Council Members will be reimbursed for costs to attend the AGM. Council Members will not be reimbursed for the Hui if they choose to attend. Council to Review proposed Hui Budget. Pay seed money to Hui Kiwibank account New website should be able to take all bookings for Hui Theme wording change to - Generating Change --Designing for Climate change --Indigenous Wisdom and Knowledge --Creating a Permaculture Life Council to put forward idea's	All Council Members to give travel costs to AGM to Treasurer for reimbursement. Alandra to record official guidelines on website. Louise to provide copy of Hui Budget to Council via Trello by 25/09/17. Louise to email invoice to Treasurer Sean by 22/09/17 to make deposit from PINZ Council to nominated bank account. Nandor to check with Erwan (new Website programmer) to confirm payment options by 04/10/17 and confirm out come with Lou to pass on to Hui team. Lou to confirm change accepted with Hui Team by 25/09/17. Lou to email specific request to all Council members by 25/09/17for feedback.	Confirmed Pending Payment complete Pending discussion and confirmation Unanimous decision Pending
<u>Newsletter</u>	To be released this Friday 5pm 22/09/17	Lillee to update Hui info on Newsletter before release. Lou to provide Hui contact for volunteers, workshops and speakers to Lillee to be listed on Newsletter by 3pm 22/09/17. Nandor to provide Lillee with Sharon Stevens email address to obtain info for Making Permaculture Stronger Series details to add to Newsletter.	Complete Complete Pending

Meeting closed 9:30pm

PINZ Chair report 20/09/2017

My focus has been website and Oceanic convergence.
Trying to get Give A Little page verified – awaiting password
See separate reports attached

WEBSITE

Spent a large chunk of a Saturday a few weeks ago working through a detailed plan of attack with Pete and Erwan. Caught up with Erwan again the other day. Ongoing communication with all parties, including clarifying Richards role.

1. Current website is down. Following up with Richard
2. Payment Gateway is now finalised. I have put Erwan and Rishabh from Payment Express together to sort out how to implement into Drupal
3. Next function for council is to produce and / or edit text. Looking for volunteers to hand specific tasks to

OCEANIC EVENT

Caught up with Finn. Resilio / APW have also been reviewing where they are at.

Questions;

1. Venue – not many alternative options, if we want to self cater. I reiterated this is an important aspect of the integrity of the event. Indicated that council cannot rely on a venue not yet built.
2. Seed money – a staggered approach gives some real challenges. The task of turning \$9k into \$40 and then multiplying again is already a challenge
3. Capacity - Some questions around Council's active involvement – given the sparsity of funds. Resilio will find it challenging to carry the event with a payment expected in a year and a half. Also Amanda Wright is not now able to offer the active input that had been hoped.

Council members will have also seen the email from Trish Allen re IPC

I recommend we defer the Oceanic event to a later time and consider pitching for the IPC

Treasurers Report- report 20/09/2017

BALNCE ON HAND: 31/08/17 - \$6,905.67

Income: \$10 tithe

Expenses: Travel reimbursement - \$1010

Website - \$2278.

We are still working towards a loss this year. This means we will end the financial year with a balance of

\$1964, still in the positive but not enough to cover any surprises. We have \$2000 set aside for Hui Seed.

We also have \$3000 for special projects but I think this is still under discussion.

Secretary Report Voice Meet 20/09/17

Minutes Prose style grid structure approved

It is important for accuracy that Council Members read through the Minutes for a meeting prior to the next meeting. Please comment that you have read each of the minutes to ensure that they are accurate and reminder of what tasks to keep us on track moving forward.

Council members giving a Report to record on a Word Document email to the Secretary to attach to the Minutes to ensure all details are correct. Minute taker is focusing on recording any decisions that are made and Tasks, who's is completing them and by what date.

Membership Secretary Report

Received \$100 for individual membership 8.9.17

\$40 for individual membership 11.9.17

\$40 for individual membership 6.9.17 but no email confirmation from Kama Burwell (previous Membership Secretary) receiving all Membership emails until new website is launched.

There are 6 Honorary PINZ members for life listed.

Allen, Trish

Steinemann, Yvonne

North, Graeme

Innes, Bryan

Kettle, Betsy

Pearsall, Joanna

- Honorary PINZ members receive individual membership for life and pay fees for any other membership levels on the website.

Report of National Hui 2018 progress PiNZ Voice Meet September 20th - Louise Shaw

Hui team considered council's suggestions regarding theme and is now putting forward Generating change as the 2018 hui theme. The sub themes are; Indigenous wisdom and knowledge, creating a Permaculture life and Designing for climate change. We are still working on the exact wording for Indigenous wisdom and knowledge so will not use sub-themes until this is sorted.

A hui program has been formed with a theme for each day. The fourth day is for PiNZ. Speakers and workshops are being pencilled in with open space sessions planned to run alongside.

A Maori liaison role has been made but not filled but various people are engaging with local Maori.

Catering will be around \$38 a day with a payed caterer (Charlotte or Emma) and volunteers for prep, cooking and clean up.

Costing for hui will based on no-accommodation and then varied according to accommodation style booked (Joe had brokered a special childrens bed price). First in first served. Full hui tickets given preference. All participants pay including council members.

Joe has made a great start on the budget and now that we have discussed accomodation, childrens pgm and catering she will be able to get some approximate costings. Everyone is now critiquing and getting details for aspects of this.

Leo was looking into band.

We will also pay someone to run a children's program with a range of activities in big sunny lounge. Louise and Niva will support, and we were following up people who could run.

Joe was going to send me a copy of the venue invoice and I was going to forward to Shine to pay. Joe and Niva were going to set up a Kiwibank account.

We would like to be sent a copy of what is going onto website before it is put up.

Leo was going to talk to Tara about putting together a poster for the website and possibly to use as printed copies locally.

I was asked to clarify the process for posting on the website and booking facilities.

We were going to look into a fire permit.

We need to build a dining room -possible living design workshop pre-hui. Bamboo, truck tarps, hay bales.....

PiNZ council members were encouraged to consider a contribution to the program.